

Halton Hills Public Library Board

Wednesday, November 8, 2017

Georgetown Branch-Board Room

7:00 p.m.

Agenda

To Attend: Ted Brown, Lisa Caissie, April Currey, Larry Hawes, Matt Kindbom, Ann Lawlor, Bett Leverette (Chair), Heather McAlpine, Tamara Smith, Marilyn Willis

Staff Attending: Geoff Cannon, Barb Elliott (Recorder), Clare Hanman

1.0 Declaration of Quorum

2.0 Approval of Agenda

3.0 Declaration of pecuniary interest

4.0 Minutes

4.1 October 4, 2017*

4.2 In Camera October 4, 2017

5.0 Consent Agenda

5.1 HHPL Business Plan – 2018* GC

5.2 Third Quarter Report* GC

5.3 Performance Indicators 3rd Quarter 2017* GC

5.4 Art Collection Management Policy* GC

5.5 Theifp.ca article (Sept. 21, 2017) re: "Draft plan provides early glimpse..."* GC

5.6 New Tanner article (Oct. 5, 2017) re: "Citizenship ceremony held in Halton Hills..."* GC

5.7 New Tanner article (Oct. 5, 2017) re: "Fundraiser held to build a reading deck..."* GC

5.8 New Tanner article (Oct. 12, 2017) re: "Library introduces 'Food 4 Fines' program"* GC

5.9 Independent article (Oct. 19, 2017) re: "HHPL launches internet hot spots"* GC

5.10 Independent photo (Oct. 19, 2017) re: "Oct. 14...Imperial Stormtroopers"* GC

6.0 Correspondence BL

7.0 Business Arising

7.1 Metrics@work – Library comparators GC

7.2 Contracting programmers GC

7.3 Food 4 Fines-update GC

8.0 Council Update TB/AL

9.0 Friends of the Library Update MK

10.0 Community Connections Update ALL

11.0 Financial Report

11.1 Accounts Payable

11.2 Month End Report (September*)

| | |
|---|----|
| 12.0 New Business | |
| 12.1 Presentation: Wifi to Go | CH |
| 12.2 Report No. LBD-2017-011 re: Sierra Default Pricing* | CH |
| 12.3 Report No. LIB-2017-012 re: Capital Reserve Request to fund Library Equipment and Software* | CH |
| 12.4 Report No. LBD-2017-013 re: Board Policy Review* | GC |
| • Library Board Member Reimbursement | |
| • Library-on-Wheels Service | |
| • Local History and Archives | |
| • Lockdown Policy | |
| • Material Selection | |
| • Media Relations Policy | |
| • Meeting Room Policy | |
| • Occupational Health and Safety | |
| • Operational Policies | |
| • Planning | |
| 12.5 Report No. LBD-2017-010 re: HHPL PPM Update to Article 8 Item C* | GC |
| 12.6 In Camera re: Personnel item | GC |
| 12.7 HHPL Library Board Meeting Schedule 2018-Proposed* | BE |
| 12.8 OLA SuperConference | BE |
| 12.9 December Board Meeting | GC |
| 13.0 Health & Safety Report | GC |
| 14.0 Next Meeting | |
| Wednesday, December 13, 2017 | |
| Georgetown Branch – Board Room | |
| 7:00 p.m. | |
| 15.0 Adjournment | |