

Halton Hills Public Library Board

Wednesday, September 13, 2017

Georgetown Branch-Board Room

7:00 p.m.

Agenda

To Attend: Ted Brown, Lisa Caissie, Larry Hawes, Matt Kindbom, Ann Lawlor,
Bett Leverette (Chair), Heather McAlpine, Tamara Smith, Marilyn Willis

Staff Attending: Geoff Cannon, Barb Elliott (Recorder)

Regrets: April Currey

1.0 Declaration of Quorum

2.0 Approval of Agenda

3.0 Declaration of pecuniary interest

4.0 Minutes

4.1 June 14, 2017*

4.2 In Camera June 14, 2017

5.0 Consent Agenda

5.1 Brochure-Strategic Plan 2017-2022

GC

5.2 HHPL Second Quarter Report*

GC

5.3 HHPL Performance Indicators – Second Quarter*

GC

5.4 Independent article (June 15, 2017) re: "The public library is your go-to spot..."*

GC

5.5 Independent article (June 22, 2017) re: "Leafs legend Johnny Bower coming..."*

GC

5.6 Independent article (June 29, 2017) re: "Leafs great Johnny Bower meets..."*

GC

5.7 New Tanner article (July 27, 2017) re: "Library receives \$3,000 donation:"*

GC

5.8 New Tanner article (July 27, 2017 re: "Word on the Street"*

GC

5.9 Independent article (Aug. 17, 2017) re: "Caddystacks 2 event raises \$3,000..."*

GC

5.10 the.ifp.ca article (Aug. 17, 2017) re: "One Book, One Halton Hills novel announced"*

GC

6.0 Correspondence

BL

7.0 Business Arising

7.1 Confirmation of e-vote re: Change to Director of Library Services Title

BL/BE

7.2 Fundraising Update

GC

7.3 Board Advocacy Presentation-revised

GC

7.4 In Camera re: Personnel Issue

GC

8.0 Council Update

TB/AL

9.0 Friends of the Library Update

MK

10.0 Community Connections Update

ALL

11.0 Financial Report

11.1 Accounts Payable

11.2 Month End Report (June)*

12.0 New Business

12.1 Report LBD-2017-006: Capital Budget 2018 – draft* GC

12.2 Report LBD-2017-005: Board Policy Review* GC

- Preamble (including Vision, Mission and Goals)
- By-laws
- Canadian Anti-Spam Legislation (CASL) Policy
- Children’s and Youth Services
- Code of Conduct for Library Users
- Community Displays
- Confidentiality and Retention of Patron Information
- Customer Service Standard Policy (AODA)
- Disposal of Library Material
- Duties of the Chief Librarian

12.3 Report LBD-2017-003: Art Collection Management Policy* GC

12.4 Report LBD-2017-004: 2018 Holiday Closures* GC

12.5 Leading the Change: Staff Announcements GC

13.0 Health & Safety Report GC

14.0 Next Meeting

Wednesday, October 4, 2017

7:00 p.m.

Acton Branch-Community Room

15.0 Adjournment